

# 2024 Academic Year, Fall Semester Admission Guidelines for Foreign Students (Beyond Quota)



학문 · 경건 · 사랑

**대신대학교**  
DAESHIN UNIVERSITY

# Contents

|   |                                 |    |
|---|---------------------------------|----|
| Form 1: Admission Application           | • • • • • • • • • • • • • • • • | 08 |
| Form 2: Cover Letter                    | • • • • • • • • • • • • • • • • | 09 |
| Form 3: Study Plan                      | • • • • • • • • • • • • • • • • | 10 |
| Form 4: Letter of Recommendation        | • • • • • • • • • • • • • • • • | 11 |
| Form 5: Enrollment Withdrawal Agreement | • • • • • • • • • • • • • • • • | 12 |
| "[Attachment] Apostille                 | • • • • • • • • • • • • • • • • | 13 |

# 1 Admissions Schedule

| Category                               | "1st Recruitment                               | 2nd Recruitment                             | Location                                       |
|--|--|---|--|
| Application Submission                 | 2024. 03. 04.(Mon) ~<br>2024. 06. 28.(Fri)     | 2024. 07. 29.(Mon) ~<br>2024. 08. 05.(Mon)  | International Exchange and Education Institute |
| Admissions Dates                       | 2024. 07. 04.(Thurs) ~<br>2024. 07. 11.(Thurs) | 2024. 08. 07.(Wed) ~<br>2024. 08. 13.(Tues) | The location will be announced separately      |
| Announcement of Successful Candidates  | 2024. 07. 15.(Mon)<br>16(p.m)                  | 2024. 08. 16.(Fri) 16(p.m)                  | Individual notification                        |
| Registration for Successful Candidates | 2024. 07. 16.(Tues) ~<br>2024. 07. 26.(Fri)    | 2024. 08. 19.(Mon) ~<br>2024. 08. 27.(Tues) | Bank account deposit                           |

# 2 Recruitment Quota by Applicant Pool

| Divison                        | 모집단위                              |  | Percentage by Admission Criteria |                       |       | Recruitment Quota | Note  |
|--------------------------------|-----------------------------------|--|----------------------------------|-----------------------|-------|-------------------|---|
|                                |                                   |  | Document Evaluation              | "Interview            | total |                   |   |
| Humanities and Social Sciences | 신학과                               |  | 50%                              | 50%                   | 100%  | No Limit          | Interviews and practical exams are available (in-person/online) |
|                                | Division of Missology             | Counseling & English<br>"Social Welfare"<br>"Beauty care"  |                                  |                       |       |                   |   |
| Arts                           | Church & Practical Music Division | Instrumental (Piano, Orchestral)"<br>"Church Music (Classical Voice, Organ)"<br>"Practical Music Major (Worship Leader, Vocal, Jazz Piano, Guitar, Bass Guitar, Drums, Practical Composition)" | Document Evaluation              | Practical Examination | total |                   |   |
|                                |                                   |  | 50%                              | 50%                   | 100%  |                   |   |

### 3 Eligibility and Language Proficiency Criteria

#### 가. Qualifications for Application

| Classification                               | Qualification Requirements   |
|--|--|
| Foreigner with both parents being foreigners | <ul style="list-style-type: none"> <li>▪ A student whose both parents, including the applicant, are foreigners."Must have completed primary and secondary education curriculum, regardless of whether the school is located abroad or domestically</li> <li>※Applicants who have achieved TOPIK level 3 or higher on the Korean Language Proficiency Test(level 2 for arts and physical education) or those who have passed the Daeshin University Scholastic Ability Test conducted by the international Exchange Education Center of our school.</li> <li>※New transfer students who do not possess TOPIK level 3 or higher are required to complete 300 hours of separate short-term training in Korea for one year after admission.</li> <li>※Chinese track applicants(Bilingual course applicants) : Only foreigners from countries that use Chinese as their official language, regardless of Korean language proficiency, can apply.</li> </ul> |

#### Scope of Recognition for Foreigners

- ◎ Individuals without South Korean nationality
- ◎ Individuals with dual nationality or stateless status are excluded from the category of foreigners

#### 나. Language Proficiency Criteria

| classification                               | Language Proficiency Criteria   |  |
|--|---|--|
|  | General Matters   | Note   |
| Foreigner with both parents being foreigners | <ul style="list-style-type: none"> <li>▪Those with a level 2 or higher on the Test of Proficiency in Korean (TOPIK) or those expected to obtain a level 2 or higher on the DSU Test of Proficiency in Korean (DSU TOPIK).</li> </ul> <p>However, students must achieve a level 4 or higher on the TOPIK before graduation</p> | <ul style="list-style-type: none"> <li>※ For those holding a level 2 on the TOPIK or DSU TOPIK, completion of at least 300 hours of Korean language courses within the first year of enrollment is mandatory</li> <li>※ If a student achieves a level 3 on the TOPIK or DSU TOPIK during the first semester after enrollment, they are required to complete 120 hours of coursework to fulfill the requirement.※Refer to the 'Standard Operating Procedures for Foreign Exchange Students and Language Trainees' for related matters.</li> </ul> |

## 4 Admission Procedure

### 가. Admission Criteria

| classification   | Admission Types and Recruitment Units        |                        | Admission Criteria (%) |                     |            |                       | total (100%) |
|------------------|--|------------------------|------------------------|---------------------|------------|-----------------------|--------------|
|                  |  |                        | Interview              | Document Evaluation |            |                       |              |
|                  |  |                        |                        | cover letter        | Study Plan | Recommendation Letter |              |
| Beyond the Quota | Foreigner with both parents being foreigners | Total Recruitment Unit | 50                     | 20                  | 20         | 10                    | 100          |

### 나. Document and Interview Evaluation Method

1) Interview Evaluation Criteria: ①Academic ability ②Personality and values ③Critical thinking and communication skills ④Interview attitude

2) For overseas residents, interviews can be conducted via video conferencing or telephone instead

3) Scoring Rubric for Interview, Self-Introduction, Mathematics Plan (10 points awarded upon submission of recommendation letter)

| Category           | A ("Excellent) | B (Good) | C (Fair) | D (Poor) |
|--------------------|----------------|----------|----------|----------|
| Interview score    | 50             | 48       | 45       | 40       |
| Cover letter score | 20             | 18       | 15       | 10       |
| Study plan score   | 20             | 18       | 15       | 10       |

## 5 Selection Criteria

### 가. Principles of Consideration

1) Selection based on Total Score Ranking

2) Applicants with a D (Unsatisfactory) score in the interview or those who are absent from the interview may be disqualified

3) Applicants without recommendation letters will not be disqualified; however, they will receive 0 points for that criterion

나. Tiebreaker Policy: In the case of tied rankings among successful candidates, all tied

candidates will be accepted

다. Inadequate language proficiency

## **6 Submitted Document**

| No. | Submitted Documents  | Note   |
|-----|--|--|
| 1   | Admission Application Form<br>Attach a photo measuring 3cm x 4cm)" | Attachment Form 1  |
| 2   | Cover letter   | Attachment Form 2  |
| 3   | Study Plan   | Attachment Form 3  |
| 4   | Recommendation Letter (For eligible candidates only)               | Recommendation Letter (For eligible candidates only)   |
| 5   | Copy of Passport   | If available, include a copy of Alien Registration Card (ARC   |
| 6   | Original Certificate of High School Graduation (Expected)          | Attach Certified Translation   |
| 7   | Original Transcript of High School Grades                          |  |
| 8   | Language Proficiency Certificate                                   | Copy of TOPIK or DSU TOPIK Score Certificate   |
| 9   | Family Relationship Certificate                                    | Proof of Family Relationship Documents and Certified Translations (Family Register, Household Register, etc  |
| 10  | Bank Balance Certificate as Financial Proof                        | Bank Balance Certificate for Deposits of More Than 16 Million Won in Domestic and Foreign Banks (As of the Application Date, Continuously Deposited for More Than 1 Month<br>*Korean Language Institute students at our university are required to submit a bank balance certificate (with a balance of at least 8 million won) from a domestic bank. *For international applicants, required documents vary by country  |
| 11  | Certificate of Income and Employment from Financial Guarantor      | Attach Certified Translation   |
| 12  | Proof of Insurance Enrollment for Foreign Student                  | National Health Insurance or Private Health Insurance Certificate (Certificate of coverage from the home country insurance, if enrolled during the stay in Korea   |
| 13  | Educational Credential Documents                                   | <ul style="list-style-type: none"> <li>- Choose one of the following: 1 through 3</li> <li>1. Original Educational Credential Documents Apostilled</li> <li>2. Original Educational Credential Documents with Consular Verification from the Korean Consulate in the Host Country or the Embassy of the Host Country in Korea</li> <li>3. Other educational and degree certification documents authenticated by the relevant education department of each country</li> </ul> |

- ※ All application documents must be written in Korean, and documents in languages other than English must be submitted with a Korean translation. Additional documents may be requested
- ※ The detailed requirements for submitted documents may be adjusted according to the 'Guidelines for Issuing Visas and Managing Residency for Foreign Students

## **7 Applicant Notes**

- A. The applicant is responsible for any disadvantages due to errors in filling out the admission application, omission of required information, or missing documents
- B. Applicants must confirm their eligibility and notes before submitting the application form. Submitted documents will not be returned after submission (Original diploma will be returned after the completion of the admission process)
- C. If the issuance of relevant permits by the authorities or visa issuance is refused, resulting in the inability to enter the country after being admitted through the admissions process, the admission approval will be revoked
- D. Failure to register within the specified deadline will result in the cancellation of admission
- E. Candidates on the waiting list should be reachable in case of additional admissions announcements; the university is not responsible for disqualification due to failure to establish contact
- F. Admission will be revoked if it is found that the admission documents contained false information, were forged, or if the applicant gained admission through other fraudulent means after enrollment
- G. Among the successful candidates, those who are scheduled to graduate in August 2024 and have submitted a certificate of expected graduation must submit one copy each of their graduation certificate and academic transcripts for all previous years to the admissions team by August 31, 2024. Those who are unable to graduate in the current semester will have their admission canceled, and individuals who have not yet graduated will have their admission canceled, even if they are still enrolled
- H. Applicants must attach a photo to the application form and must bring identification documents (alien registration card, passport copy, etc.) to prove their identity during the interview
- I. Any matters not specified in the admission guidelines will be determined by the University Admissions Committee
- J. "For further details, please contact the Office of International Affairs at Daeshin University

International Exchange Educational Institution: 053-810-0812



## **8 Withdrawal of Enrollment and Refund of Tuition Fees**

"A. Withdrawal of Enrollment: Any individual who wishes to withdraw enrollment from this university must submit a formal withdrawal form to the university. The withdrawal form can be found in the attached guidelines

B. Tuition Fee Refund

Period: From August 26, 2024 (Monday)

Refund Method and Location: Refund applicants must complete a tuition fee refund request form at the university's finance team to receive a refund of the tuition fee.

C. Required Documents and Materials

- a) Withdrawal of Enrollment Form: 1 copy
- b) Tuition Fee Refund Request Form: 1 copy
- c) Original receipt of tuition fee payment: 1 copy
- d) Copy of personal identification for oneself or guardian (representative): 1 copy